



The ERP IMPLEMENTATION

A Timeline of Our Monthly Project Milestones

February - March

- School Nutrition Services (SNS) assets reconciled addressing prior audit findings, and mitigating FY22 risk.
- Refinement of business processes and related standard operating procedures.
- Review of system settings to support Payroll launch.

April - May

- Project kick-off on Work Orders and Facilities Management modules.
- Start of district-wide asset reconciliation and tagging effort
- Kick-off of Change Readiness Plante Moran Operations and IT engagements.

June - July

- Warehouse Inventory Pilot launch using PPE items.
- Start of dual-entry within HR and Payroll for data maintenance through launch.
- Implementation of eProcurement, Contract Management and 3-way match

August - September

- Start of parallel processing with HR and Payroll in support of launch.
- Completion of work effort on Standard Operating Procedures (district-wide) w/Plante Moran.
- Complete end-user training and obtain approval to proceed on Payroll (exception-pay) and ADP launch.

October - November

- Begin training on Student Activity (School Accounting) modules.
- Initiate deployment and training on district-wide time clocks (MUNIS ExecuTime).
- Start of parent engagement on School Bus Parent Portal and Student Ridership.

December - January

- Start of parallel payroll processing using time entry on time clocks.
- Complete communication efforts on new time entry procedures.
- Finalize transition from legacy system to MUNIS for numerous business processes.

January - April 2022

- Post GoLive Payroll and general support
- Complete roll-off of project resources
- Close out project statements of work and outstanding project documents.

Through ongoing support and engagement of District staff, our project milestones, while aggressive, are achievable and will provide the foundation for ongoing improvements beyond the project's conclusion.