

AECOM

Sam A. Moss Center
 1780 Montreal Rd.
 Tucker, GA 30084

MEETING MINUTES**PROJECT TITLE:** SPLOST IV Program Management**LOCATION:** Sam Moss Service Center**MEETING DATE:** 9/27/2017**SUBJECT:** 9/27/2017 E-SPLOST Advisory
Committee Meeting

| DID ATTEND | INITIALS | ATTENDEE NAME | COMPANY NAME |
|-------------------|-----------------|----------------------|-------------------------------|
| Y | CB | Cathy Blakeney | E-SPLOST Advisory Committee |
| N | CR | Charlie Rogers | E-SPLOST Advisory Committee |
| Y | DM | Daniel Minich | AECOM |
| Y | DP | Deirdre Pierce | E-SPLOST Advisory Committee |
| N | GM | Gene Morrison | E-SPLOST Advisory Committee |
| Y | GVO | Guy Van Ort | E-SPLOST Advisory Committee |
| Y | JR | James Redovian | E-SPLOST Advisory Committee |
| Y | JM | Jamie Matlock | E-SPLOST Advisory Committee |
| N | KP | Karen Pulliam | E-SPLOST Advisory Committee |
| Y | KC | Kimberly Crayton | E-SPLOST Advisory Committee |
| Y | LW | Lisa A. Wright | E-SPLOST Advisory Committee |
| N | NL | Nwandi Lawson | E-SPLOST Advisory Committee |
| Y | RFD | Randy Faigin David | E-SPLOST Advisory Committee |
| Y | RB | Richard Boyd | DeKalb County School District |

| ITEM | DESCRIPTION | STATUS | STARTED | DUE | BALL IN COURT |
|-------------|---|---------------|----------------|------------|----------------------|
| 00001 | The regular monthly meeting of the E-SPLOST Advisory Committee took place on Wednesday, September 27, 2017 at Sam A. Moss Service Center and was called to order at 6:08pm by Vice-Chair CB. Let the meeting's minutes reflect that this meeting marks the E-SPLOST Advisory Committee's 5 th Anniversary. | NEW | | | |
| 00002 | Motion to approve the meeting's agenda was made by JR. 2 nd motion was made by DP. All Committee members present approved the meeting's agenda – no objections. | NEW | | | |
| 00003 | Motion to approve meeting minutes from June 28, 2017 regular meeting upon correction of Kim Crayton's initials on attendance roster was made by JR. 2 nd motion was made by RFD. Motion to approve meeting minutes from August 23, 2017 regular meeting upon correction of Kim Crayton's initials on attendance roster and accurate reflection of Guy Van Ort's attendance at the meeting was made by JR. 2 nd motion was made by JM. All Committee members present approved both meetings minutes upon listed corrections – no | NEW | | | |

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objections.

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| 00004A | RB reported on E-SPLOST items presented to the Board at September 2017 Board of Education meeting. Board approved contract award to JE Dunn Construction for Construction Management services during the design phase of The Comprehensive K-12 Arts Arts School at former Avondale Middle School. Board approved contract award to BRPH Architects-Engineers, Inc. for A/E services at the Dunwoody High School Addition project. | NEW | | |
| 00004B | RFD provided update regarding open items on Recommendations spreadsheet. Open recommendation regarding revision proposals to Committee Bylaws will be discussed during Item No. 7B. Further discussion needed regarding level of confidentiality on project and/or cost code budgets on Contract Award List. New recommendation to update project cost code budgets on Contract Award List should be satisfied by October's regular meeting. | NEW | 10/25/17 | DCSD RB |
| 00005 | Items added onto Contract Award List were discussed during Agenda Item No. 4A. Committee accepted Contract Award List pending roll of new fiscal year's budgets. | NEW | 10/25/17 | DCSD RB |
| 00006 | Committee of the Whole discussed inquiry from the community regarding DESA/DSA, Cross Keys MS and Cross Keys HS Construction Advisory Committee Memberships and Meeting. | NEW | | |
| 00007A | RB facilitated Member Orientation Discussion that entailed Overview and Organizational Structure of DCSD Facilities Management Department, E-SPLOST Program Overview, Terms & Definitions regularly utilized throughout the Program, Monthly Status Reports Summary & Breakdown & the E-SPLOST V Project List. | NEW | | |
| 00007B | Proposed revision(s) to Committee Bylaws are due to Chair CR and Vice Chair CB by close of business Sunday, October 15, 2017. Upon receipt of proposal(s), Chair CR will include agenda item to discuss at October's regular monthly meeting. | NEW | 10/17/17 | Chair CR |

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| 00007C | Committee of the Whole acknowledged and accepted the Upcoming Community Meetings Notification Sheet with the inclusion of the DESA/DSA Community Meeting scheduled to take place on Thursday, September 28, 2017. | NEW | | |
| 00008 | Vice-Chair recommended distribution of the Project Number Coding System throughout the Committee. | NEW | 10/25/17 | DCSD - RB |
| 00009 | Next E-SPLOST Advisory Committee Meeting is scheduled for Wednesday, October 25, 2017 at Sam A. Moss Service Center. | NEW | | |
| 00010 | Meeting adjourned by Vice-Chair CB at 7:40pm. | NEW | | |